



JOB OPENING- PART-TIME: Assistant coordinator Cruise & Transportation

About us;

Serenity Transfers & Tours is a growing company in the tourism sector offering quality tours and transportation services to international clients. Currently, we are looking for a part-time (16-28 hrs) coordinator to assist our planning & operations team

We offer:

- An exciting job in the tourism field and international environment
- A job where you will combine both working in an office as well as operations outside on the field and getting in touch with clients
- The flexibility to work partially from home if requested
- Flexible hours per season

You are:

- An excellent organizer, very detailed & punctual in your work
- A reliable & responsible personality
- You are a flexible person and can adapt quickly to changes
- You have a "tourism mentality" and you have no problem to work the standard hospitality hours like sometimes weekends and holidays.

Your Qualifications;

- A Professional (MBO) or Bachelor (HBO) degree OR at least 1 years of experience within the field of planning & operations
- Must be able to fluently communicate verbally & written in English. Speaking Dutch/Papiamentu or Spanish is preferred but not a must
- Good working knowledge of Excel office
- A driver's license and your own transportation

Please send both your motivational letter AND resume written in English to

Adrine@business-serenity.com

Closing date: August 9, 2024